

INTERNATIONAL STUDENT APPLICATION FORM

Please tick ☒ where appropriate. 请在适当处打勾或删除。

SECTION A: APPLICATION DETAILS 申请资料

☐ New Application 新申请

☐ Transfer 转学

If transfer, please state previous institution 当前学校: _____

FIN 学生签证号码: _____

Agent Representative Details 代理

PSB Academy CM 校方职员:

SECTION B: PARTICULARS OF APPLICANT (All Fields are Mandatory) 个人资料 (此部分所有信息都必须提供并用英文填写)

Name of Applicant (as in Passport/FIN) 姓名:

Passport No. 护照号码:

Expiry Date (DD/MM/YYYY) 护照有效日期:

Gender 性别:

☐ Male 男

☐ Female 女

Date of Birth (DD/MM/YYYY) 出生日期:

Attach
2 passport-size
photographs
with
white background

Nationality 国籍:

☐ China

☐ Cambodia

☐ India

☐ Indonesia

☐ Laos

☐ Myanmar

☐ Malaysia

☐ South Korea

☐ Sri Lanka

☐ Thailand

☐ Vietnam

☐ Others: _____

Home Country Address 国籍所在地通信地址:

Home Country Telephone No. 电话号码:

Mailing Address 通信地址:

☐ Please tick, if mailing address is the same as the home country address.

Singapore Residential Address 新加坡居住地址:

S ()

☐ Please tick, if singapore residential address is the same as the mailing address.

Singapore Residential Telephone No. 新加坡电话号码:

Singapore Mobile No. 新加坡手提电话号码:

Email Address 电子邮箱:

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SECTION C: FAMILY MEMBERS INFORMATION (All Fields are Mandatory) 家属联络资料 (此部分所有信息都必须提供并用英文填写)

Name 姓名:	Date of Birth (DD/MM/YYYY) 出生日期:
Relationship to Applicant 与申请人关系:	Contact No. 联络号码:
Mailing Address 通信地址:	Email Address 电子邮箱:

SECTION D: EMERGENCY CONTACT INFORMATION (All Fields are Mandatory) 紧急联络人 (此部分所有信息都必须提供并用英文填写)

Name 姓名:	Contact No. 联络号码:
Relationship to Applicant 与申请人关系:	Email Address 电子邮箱:
Mailing Address 通信地址:	

SECTION E: ENGLISH LANGUAGE PROFICIENCY 英语程度

Is English your first language in school/college?

☐ **Yes** (Please attach a letter from your latest school/college principal to certify English is the medium of instruction)

☐ **No** (Please indicate below if you have taken any English Language test)

☐ I have not taken any English Test. But I plan to take IELTS / TOEFL on _____ (MM/YYYY)

☐ I have taken an English Test. The test results are as follow:

IELTS or TOEFL Score: _____ Date of Test: _____

Note: Students who do not meet the English proficiency requirement will need to go through PSB Academy Certificate in English Proficiency (CEP) Programme.

SECTION F: EDUCATION HISTORY (All Fields are Mandatory) 教育学历 (此部分所有信息都必须提供并用英文填写)

Name of School 学校名称	Qualification Awarded 毕业学历	Country 国家	From (Month/Year) 从	To (Month/Year) 至

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SECTION G: EMPLOYMENT HISTORY 工作经验

Name of Company 公司名称	Nature of Business 业务性质	Designation 业务	From (Month/Year) 从	To (Month/Year) 至

SECTION H : PRE-ADMISSION COUNSELLING SECTION (to be explained by the CM or Agent with the applicant)

PROGRAMME / CAMPUS INFORMATION AND STUDENT PASS MATTERS

<input type="checkbox"/>	Applicant has been briefed on programme information (<i>programme structure, exam timing for full-time students, intakes, duration, admission requirements, English language proficiency requirement, types of awards</i>)
<input type="checkbox"/>	Applicant has been briefed on PSB Academy campus location, facilities and infrastructure.
<input type="checkbox"/>	Applicant has been briefed on the photographs requirements for PSB Academy Student Card. (<i>The size of the passport photograph should be 35mm (1 3/8") wide and 45mm (1 7/8") high and taken within the last 3 months. The full face of the applicant must appear in the photograph with the shoulders of the applicant just visible. You may also submit your photograph in a high-resolution (at least 60 Kbytes) softcopy in JPEG format. The softcopy should have a preferred dimension of 400 by 514 pixels, and appended as "NRIC_Passport.JPG"</i>)
<input type="checkbox"/>	Applicant has been briefed about student's pass application, procedures and documents required.
<input type="checkbox"/>	Applicant has been briefed and understands the options for PSB Academy to apply the student pass on behalf.
<input type="checkbox"/>	Applicant has been briefed about services provided like accommodation, airport pick-up, medical check-up, Singapore law, counselling service, career services, etc.

FEES PAYABLE AND PAYMENT METHODS

<input type="checkbox"/>	Applicant has been briefed about the tuition fees, non-tuition fees and any other relevant fees payable to PSB Academy.
<input type="checkbox"/>	Applicant has been briefed on the payment modes and methods acceptable by PSB Academy, and that all payments must be made to PSB Academy only.
<input type="checkbox"/>	Applicant has been briefed that payment can only be made after the Student Contract is signed and dated.

FEE PROTECTION SCHEME AND STUDENT CONTRACT

<input type="checkbox"/>	Applicant has been briefed about the Fee Protection Scheme (FPS) that PSB Academy provides for student.
<input type="checkbox"/>	Applicant has been briefed that FPS insurance certificate will be sent via e-mail.
<input type="checkbox"/>	The Terms & Conditions stated in the Student Contract have been explained to the applicant.

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MEDICAL INSURANCE

- ☐ Applicant has been briefed about the compulsory medical insurance scheme provided by PSB Academy.

POLICY AND PROCEDURE OF WITHDRAWAL/REFUND/TRANSFER

- ☐ Applicant has been briefed on PSB Academy's Course Transfer Policy and Procedures.
- ☐ Applicant has been briefed on PSB Academy's Course Withdrawal & Refund Policy and Procedures.

REFERENCE TO COUNCIL FOR PRIVATE EDUCATION (CPE) WEBSITE

- ☐ Applicant has been briefed on refer to CPE website (www.cpe.gov.sg) for FPS and other information

SECTION I: DOCUMENTATION CHECKLIST 检查清单

- ☐ Completed **PSB Academy** International Student Application Form
- ☐ Completed the respective **University Forms** (*The University of Newcastle Australia/ University of Wollongong/ Coventry University/ Edinburgh Napier University/ La Trobe University/ University of London*)
- ☐ A registration fee of SGD450.00 (*non-refundable*)
- ✓ Demand Draft / Cheque payable to: "PSB Academy Pte Ltd"; or
 - ✓ By Telegraphic Transfer:
 - Account Name: PSB Academy Pte Ltd
 - Bank Name: HSBC Limited Bank Branch: Collyer Quay
 - Branch Address: 21 Collyer Quay, #01-00 HSBC Building, Singapore 049320
 - Account Number: 147-607782-001 (*Payment to be made in SGD*)
 - Bank Code: 7232 Branch Code: 147 Swift Code: HSBCSGSG
- ☐ Notarised / Certified true copies of all your educational transcripts and completion certificates
- ☐ IELTS / TOEFL, or a letter from your latest institution certifying that classes are conducted in English medium of instruction
- ☐ Completed ICA Form 16 and V36 ☐ 2 passport-size photographs with **white background**
- ☐ 1 copy of passport (*must have at least 1 year validity*) ☐ 1 copy of birth certificate
- ☐ Financial Bank Balance to show a minimum of SGD 30,000 for students from visa-required countries (*i.e.: China, India, Myanmar, etc.*)
- ☐ Letter from employers certifying period of employment (*For postgraduate applicants only*)
- ☐ Applicant has provided all mandatory data in Section B, C, D and F

Note: If documents are not in English, official English translations must be included.

SECTION J: DISABILITY/SPECIAL NEEDS 残障

- Do you have any disability or medical condition which may affect your studies? ☐ No ☐ Yes If Yes:
- a) Please specify your disability or medical condition: _____
- b) Do you require any additional support in class/exam due to the above condition? ☐ No ☐ Yes If Yes:
- (i) Please specify the support which you may require: _____
- (ii) Please attach supporting documents that are dated within the last 3 years regarding your condition (e.g. report/letter/memo from doctor or relevant professionals; documents from previous schools regarding the provision of disability support). Your application cannot be processed without provisions of the required supporting documents.

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SECTION K: DECLARATION 声明

- ☐ I declare all the above details provided are true and correct to the best of my knowledge.
- ☐ I understand that PSB Academy is not liable to application of student's pass being rejected by the Singapore Immigration & Checkpoint Authority (ICA).
 I agree to PSB Academy applying the student's pass:
☐ Once I am accepted into the programme.
☐ Only after I have signed and returned the student contract.
- ☐ PSB Academy respects the protection of personal data. By providing the information in this form, I have given consent that the information be used for the processing and evaluation of my application by PSB Academy and/or University Partners. I also understand and agree that if I am admitted as a student, any personal information that I may provide to PSB Academy at any point of time during the course of the study whether through manual or electronic channels will be used for the provision of student support and administrative services to me. In addition, this information will be stored by PSB Academy and/or University Partners and used for the dissemination of information including services, events and products offered by PSB Academy that may be of interest to me. For more information on PSB Academy data protection policy, please refer to <http://www.psb-academy.edu.sg/pdpa>.

Country Manager or Agent: I hereby confirm that the above have been explained to the student.

Applicant: I understand fully what has been communicated to me and I hereby acknowledge that the CM or Agent has briefed me on the above.

(Indicate "NA" for either one which is not applicable)

 Name, Signature of CM & Date

 Name, Signature of Agent & Date
 (Stamp of Agent is optional)

 Signature of Applicant & Date

"Note: All information provided is treated with the strictest confidentiality in accordance to PDPA (Singapore Personal Data Protection Act) requirements."

FOR OFFICIAL USE ONLY

Fee Paid		Programme	
Cheque No.		Intake No. (Month/Year)	
Checked By		Date	
Remarks			

2016 PSB Academy Programme Application Schedule

Last Update : 6 Apr 2016

PROGRAMME APPLICATION 报读课程											
Please select your desired programme and tick <input checked="" type="checkbox"/> in the available intake box.											
PSB Academy, Singapore	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Certificate in English Proficiency (Level 1 - Level 5)											
Certificate in English Proficiency (Advanced)											
Certificate in Business Management											
Certificate in Engineering Foundation											
Certificate in InfoComm Technology											
Diploma (with bridging) <input type="checkbox"/> Business Administration <input type="checkbox"/> Accounting & Finance											
Diploma (without bridging) <input type="checkbox"/> Business Administration <input type="checkbox"/> Accounting & Finance											
Diploma in Tourism & Hospitality Management											
Diploma (with bridging) <input type="checkbox"/> InfoComm Technology <input type="checkbox"/> Electrical Engineering Technology <input type="checkbox"/> Mechanical Engineering Technology											
Diploma (without bridging) <input type="checkbox"/> InfoComm Technology <input type="checkbox"/> Electrical Engineering Technology <input type="checkbox"/> Mechanical Engineering Technology											
Foundation Diploma in Life Sciences											
The University of Newcastle, Australia								JAN	MAY	AUG	
Bachelor of Business <input type="checkbox"/> Management and Marketing <input type="checkbox"/> Marketing and Tourism											
Bachelor of Commerce (Accounting)											
Bachelor of Communication (Public Relations and Journalism)											
Bachelor of Information Technology (Enterprise Information Technology and Software Development & Applications)											
Bachelor of Engineering (Honours) <input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical											
<input type="checkbox"/> Graduate Certificate in Business Administration											
<input type="checkbox"/> Master of Business Administration											

2016 PSB Academy Programme Application Schedule

Last Update : 6 Apr 2016

University of Wollongong, Australia	JAN	APR	AUG
Bachelor of Commerce <input type="checkbox"/> Finance <input type="checkbox"/> Supply Chain Management <input type="checkbox"/> Management and Marketing			
La Trobe University, Australia	Mar	Sep	
Bachelor of Biomedical Sciences			
Bachelor of Science <input type="checkbox"/> Molecular Biology <input type="checkbox"/> Pharmaceutical Science			
Coventry University, United Kingdom	MAR	JUL	NOV
Bachelor of Arts (Honours) <input type="checkbox"/> Accounting and Finance <input type="checkbox"/> Business and Marketing <input type="checkbox"/> Advertising and Business <input type="checkbox"/> Business and Finance <input type="checkbox"/> Advertising and Marketing			
Bachelor of Engineering (Honours) <input type="checkbox"/> Electrical and Electronic Engineering <input type="checkbox"/> Mechanical Engineering			
Bachelor of Science (Honours) in Computer Science			
Edinburgh Napier University, United Kingdom	FEB	JUN	OCT
Bachelor of Arts (Hospitality & Tourism Management)			
Master of Science <input type="checkbox"/> Entrepreneurship <input type="checkbox"/> International Business Management			

Note: PSB and the Universities reserve the right to change the course schedule at any time without prior notice.