



**les**  
**Roches**

**Jin Jiang** ▪ SHANGHAI ▪ CHINA

上海锦江国际理诺士酒店管理专修学院

# Fees and other expenses

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**SHANGHAI, CHINA**

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VALID FROM FEBRUARY 2018 INTAKE



# TUITION FEES

Shanghai, China

## Hospitality Preparatory Program (English Language Program)

Breakdown of fees in CNY	HPP 1 <sup>1</sup>	HPP 2 <sup>2</sup>
<b>MAIN FEES</b>		
Tuition, Full Board, Books, Uniform, Medical Exam	17,500	17,500
Health Care	3,800	3,800
<b>TOTAL</b>	<b>21,300</b>	<b>21,300</b>
Application Fee	600	

<sup>1</sup> Duration of 18 weeks. Entry requirement: overall Academic IELTS band score below 3.0

<sup>2</sup> Duration of 18 weeks. Entry requirement: overall Academic IELTS band score above 3.0

HPP-General English 10 hours, Grammar and Writing 5 hours, Speaking 4 hours, Rooms Division English 3 hours, F&B English 3 hours.

## Les Roches Jin Jiang Diploma in International Hotel Management

Breakdown of fees in CNY	S1 DipHM-I	S2 DipHM-II	S3 Internship	S4 DipHM-III	S5 Internship	Total
<b>MAIN FEES</b>						
Tuition, Full Board, Books, Uniform, Medical Exam	112,500	109,500	INTERNSHIP*	109,500	INTERNSHIP*	331,500
Health Care	3,800	3,800		3,800		11,400
<b>TOTAL</b>	<b>116,300</b>	<b>113,300</b>		<b>113,300</b>		<b>342,900</b>
Application Fee	600					

\* During internships no fee is to be paid to Les Roches Jin Jiang International Hotel Management College

## Les Roches Jin Jiang Postgraduate Diploma in International Hotel Management

Breakdown of fees in CNY	S1 PGD-I	S2 Internship
<b>MAIN FEES</b>		
Tuition, Full Board, Books, Uniform, Medical Exam	112,730	INTERNSHIP*
Health Care	3,800	
<b>TOTAL</b>	<b>116,530</b>	
Application Fee	600	

\* During internships no fee is to be paid to Les Roches Jin Jiang International Hotel Management College

To maintain the standards expected from the institution, the fees are reviewed annually. Les Roches Global Hospitality Education reserves the right to review and modify the tuition fees of each study block at any time and without prior notice.



# TERMS & CONDITIONS

## APPLICATION FEE

**NEW STUDENTS:** An application fee of 600 CNY is required with each application. The acceptance package will be issued once the application fee has been paid. Payment may be made only in cash or by bank transfer (wire transfer) and is non-refundable.

Please contact LRJJ Admissions for the bank account details.

## TRANSFER STUDENTS FROM THE LHE NETWORK:

Transfer students do not pay an application fee.

## MAIN FEES

### HOSPITALITY PREPARATORY PROGRAM AND UNDERGRADUATE

**PROGRAM STUDENTS:** The main fees include tuition, full board (breakfast, lunch and dinner on campus from Monday to Friday; full board option does not cover weekends, national holidays, mid-term and winter/summer breaks), books, uniform, and a medical exam as part of the Student X1 Temporary Residence Permit Application. Nurse daily, Worldwide insurance coverage except for the United States.

**POSTGRADUATE STUDENTS:** The main fees include tuition, full board (breakfast, lunch and dinner on campus from Monday to Friday; full board option does not cover weekends, national holidays, mid-term and winter/summer breaks), books, and a medical exam as part of the Student X1 Temporary Residence Permit application.

**PAYMENTS:** Upon acceptance into the program, the full payment of the main fees in CNY must be made at least 60 days before arrival on campus to confirm the place in the selected program. Main fees need to be paid in cash or by bank transfer (wire transfer).

When wire transferring, the student's name must be indicated on the proof of payment. Scanned copies of all bank transactions should be sent to LRJJ Admissions by email to [lrjj.fieldsupport@gmail.com](mailto:lrjj.fieldsupport@gmail.com). Returning students must make the payment at least 60 days prior to the beginning of each semester and for each semester, excluding internship semester(s).

**Please note:** Students will not be allowed to begin their studies until the receipt of payment for the semester is confirmed by the LRJJ Finance department.

## ACCOMMODATION

Students can choose from two different accommodation options in the off-campus accommodation 'Palm Beach Residence'.

Students may choose to book a single room for an additional charge – subject to availability and the receipt of full payment of the main fees and the additional charge.

The prices below are in CNY, per person, per academic semester and in addition to the main fees.

Deluxe Off-Campus Accommodation 'Palm Beach Residence'	
Twin Room in a 2-bedroom apartment	15,000 CNY
Single Room in a 2-bedroom apartment	30,000 CNY

## BOARD

Full Board is compulsory for all students and is included in the Main Fees. Full Board covers breakfast, lunch and dinner on campus during the week. However, it does not cover weekends, national holidays, mid-term and winter/summer breaks.

## UNIFORM

### HOSPITALITY PREPARATORY PROGRAM AND UNDERGRADUATE

**PROGRAM STUDENTS:** A uniform is included in the main fees for direct entry students; however, during the first three weeks students are required to wear their own business attire. An additional uniform fee applies for direct transfer students joining the HALL semester.

**Uniform Provided for Males:** Two suits, three white shirts, two ties, one sweater, two sets of kitchen uniform (two jackets with two pairs of trousers), a pair of kitchen shoes, and two service shirts.

**Uniform Provided for Females:** Two suits with skirts, one pair of trousers, three white blouses, one sweater, two sets of kitchen uniform (two jackets with two pairs of trousers), a pair of kitchen shoes, and two service shirts.

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## HEALTH CARE

Health Care is a requirement by law in the P.R. China; in order to comply with these regulations, and obtain a student visa it is compulsory that LRJJ students book a Health Insurance plan with a local Chinese provider through the College. The purchased health care plan is a worldwide coverage (excluding USA).

Due to legislative standards, international insurance through the student's domestic provider or family insurance cannot be recognized as documents of college entrance.

**The International Student Health Care Plan will be purchased through LRJJ for an additional charge of 3,800 CNY per person, per academic semester, in addition to the main fees.** Upon acceptance by the College, LRJJ Admissions will send the student the Acceptance Package and the invoice, which will state the additional cost for the International Student Health Care Plan. The International Student Health Care Plan policy coverage details are distributed to students during the orientation phase on campus. The policy details are also available at any time by request from LRJJ Admissions.

**Please note:** The International Student Health Care Plan organized through the college is valid from the student's check-in day on campus until the last day of the semester. The International Student Health Care Plan does not cover the student during summer and winter breaks. During school days, a nurse is available on campus from 8:30am-4:00pm.

## LAPTOP POLICY

Les Roches Jin Jiang does not provide a laptop for the students and the main fees do not include laptop or hardware support for students' personal computers. The responsibility of maintenance, purchase of software, upgrades, and support rests with the student.

## OTHER EXPENSES

It is estimated that students require a minimum sum of around 1,500 CNY per month in order to finance their daily expenses which may include snacks and drinks, entertainment, essential stationery, transportation costs, and laundry service costs among others.

## INTERNSHIP

All students are requested to complete their internship(s) in establishments approved by Les Roches Jin Jiang. The main objective is to prepare students for their professional career by developing their managerial, entrepreneurial and personal skills

to their fullest through interesting and challenging internships. Les Roches Jin Jiang has established excellent relationships within the hospitality and tourism industry, and a wide choice of training opportunities are offered to students in large and small companies, in China and abroad. However, some nationalities can be restricted by a country's government visa and work permit policies as well as language requirements.

Although interns are generally paid by the employer, the remuneration received cannot be expected to finance studies at Les Roches Jin Jiang. The salary and benefits are subject to negotiation between the employer and the student.

**Please note:** Internships are not limited geographically to China.

## VISA PROCEDURE

All students are required to arrive in Mainland China for academic studies at Les Roches Jin Jiang with an Entry Student Visa (type X1 or X2).

**VISA DEFINITION:** Entry Student Visa (type X1 or X2) is issued to an alien who comes to China for study purposes.

**Important:** The Student Visa does not allow an international student to work part-time or full-time during their studies.

**VISA DURATION:** The visa support documents provided by LRJJ Admissions will state the time period as equal to the time period of the purchased period of studies (stated on the invoice).

The time period covered by a Student X1 Temporary Residence Permit (which is received 30 days after the intake starting date) is dependent on the student's main fees payment. For example, if a student settles the main fees payment for one academic semester, then the time period covered by their Student X1 Temporary Residence Permit will be one academic semester.

**VISA SUPPORT DOCUMENTS:** LRJJ Admissions will provide the student with the required visa support documents: the unique JW202 form, Admission Notice (two versions of the document: one in English and one in Chinese) and the Certificate of the Medical Insurance. The visa support documents will state the duration of the Student Visa as equal to the time period of the purchased period of studies (stated on the invoice).

**VISA APPLICATION DEADLINE:** It is recommended to apply for the entry Student Visa (type X1) to the Chinese consulate not earlier than 90 days before the program start date, since the Student Visa fixed inside the student's passport is valid from the date of issuance and for three months, permitting the student to enter China within this time frame only.



**PASSPORT VALIDITY:** Applicant's original passport should have at least six months of remaining validity and a minimum two blank pages.

### VISA PROCEDURE FOR THE ACCEPTED CANDIDATES WHO SETTLED THE PAYMENT FOR THEIR STUDIES

#### Step 1: Application documents for the Entry Student Visa (type X1)

Visa support documents prepared by LRJJ are sent to the student by both email and registered mail not earlier than 45-60 days before the start of the intake.

LRJJ Admissions will provide the student with the following visa support documents: the unique JW202 form, Admission Notice (two versions of the document: one in English and one in Chinese) and the Certificate of the Medical Insurance. The visa support documents will state the duration of the Student Visa as equal to the time period of the purchased period of studies (stated on the invoice).

#### Step 2: Receipt of the Entry Student Visa (type X1 or X2)

The Entry Student visa stamp/sticker (type X1 or X2) received outside of Mainland China will state "1" as the student's number of entries to China permitted; and "30 days" or "90 days" as the duration of stay, or "000" meaning the duration of stay to be determined upon arrival to China.

#### Step 3: Student X1 Temporary Residence Permit Application in Shanghai

Once the student enters China with his or her Entry Student Visa (type X1 or X2), LRJJ applies for the Student X1 Temporary Residence Permit for every enrolled student, which can only be obtained inside China (meaning arrival to China before obtaining this permit is compulsory).

Since the Entry Student Visa should be converted to the Temporary Residence Permit within 30 days from the entry date to China, the student should not arrive in China earlier than 7 days before the official intake date.

#### NEW AND TRANSFER STUDENTS:

The successful applicant will receive the Acceptance Package together with the invoice. After the LRJJ Finance department issues the receipt of the main fees payment, LRJJ Admissions will forward the receipt of payment to the student and inform them of the date when the original copies of the Welcome Package together with the visa support documents will be sent to their

mailing address.

The student should then make an inquiry at the Chinese Embassy/Consulate in their country of residence for the list of documents required to apply for the Entry Student Visa (type X1).

Should the student wish to apply for the Entry Student Visa in a country other than their home country, they must check their eligibility with the Chinese Consulate/Embassy in the selected country of application.

**Please note:** Visa support documents are forwarded to the student separately from the receipt of payment. Visa support documents are sent together with the Welcome Package by email and registered mail not earlier than 45-60 days before the start of the intake.

#### Student X1 Temporary Residence Permit Application Process in Shanghai

Within 30 days of entry to China, the holder of an Entry Student Visa (type X1 or X2) upon arrival to China should go through the residential formalities (application for the Student X1 Temporary Residence Permit is carried out by Les Roches Jin Jiang). There are no additional fees involved; all Residence Permit application fees are already included in the main fees.

The permitted duration of stay and unlimited exits and re-entries to China will be specified then in the new Student X1 Temporary Residence Permit stamp/sticker. A Student X1 Temporary Residence Permit can only be obtained inside China (meaning arrival to China before obtaining this permit is compulsory).

Since the Entry Student Visa should be converted to the Temporary Residence Permit within 30 days from the entry date to China, the student should not arrive in China earlier than 7 days before the official intake date.

#### Visa Extension Procedure for another immediate academic semester

Students do NOT need to return to their home country to extend their Student X1 Temporary Residence Permit for another immediate academic semester, as Les Roches Jin Jiang will assist in the application for the Student X1 Temporary Residence Permit extension in Shanghai. However, the students will need to ensure that they meet the payment deadline for their next semester. The LRJJ International Student Office on campus will inform the student of this process and make the application for the Student X1 Temporary Residence Permit extension. There are no additional fees involved; all Residence Permit application fees

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are already included in the main fees.

## RETURNING STUDENTS:

### **Students, returning to Les Roches Jin Jiang for their academic studies from the internship in Shanghai**

In order for Les Roches Jin Jiang to be able to assist students with the application for the Student X1 Temporary Residence Permit extension in Shanghai, the students will need to contact the LRJJ Career Development and Industry Placement (CDIP) department not later than four months before the start of the intake.

The CDIP department will inform the students of the Student X1 Temporary Residence Permit extension procedure in Shanghai. There are no additional fees involved; all Residence Permit extension fees are already included in the main fees.

### **Students, returning to Les Roches Jin Jiang for their academic studies from an internship outside of Shanghai**

Students who continue their academic studies at Les Roches Jin Jiang after an internship, should contact the LRJJ Career Development and Industry Placement (CDIP) department not later than four months before the start of the intake. The CDIP department will inform students how to obtain visa support documents.

**Important:** This visa policy and procedure will be updated in accordance with latest laws and regulations; in the event of any discrepancy, the explanation and instruction from the LRJJ International Student Office shall prevail. The LRJJ International Student Office reserves all the rights of final explanation and revision for the visa policy and procedure.

## REFUND POLICY

**Application Fee:** The application fee is non-refundable.

**Main Fees:** If a student needs to withdraw after being accepted at Les Roches Jin Jiang and before the start of the program, the main fees paid will be reimbursed upon receipt of the student's written notice of refund application.

All visa fees are non-refundable. Should a student withdraw before the first day of the program, after their acceptance at Les Roches Jin Jiang and having received their visa support documents, the visa fees will be deducted from the main fees and the remaining amount will be reimbursed. Reimbursement is conditional to the submission of the original copies of the visa support documents and the student's written notice of refund application to LRJJ.

In the event of force majeure (such as major disease, natural disaster, etc.) students should inform the college within 2 weeks

of the occurrence and provide relevant proof/documentation. The college management team will come to a decision concerning the refund after taking it into consideration and the refund will not exceed 60% of the fees received.

## Accommodation and Board:

If a student is dismissed or withdraws after the start of the program, the fees covering the accommodation and board are non-refundable. The dinner fee is non-refundable..

**Uniform:** If a student is dismissed or withdraws after the start of the program, the fee covering the uniform is non-refundable.

**New Students:** Upon acceptance of the student's application, the full payment must be made at least 60 days before check-in. Payments are accepted only in cash or via wire transfer. This payment confirms the student's place in the selected program(s) and is a part of the above refund policy.

# APPLICATION PROCEDURE



- 1** Prepare the **APPLICATION FILE** scan and send it to [lrjj.fieldsupport@gmail.com](mailto:lrjj.fieldsupport@gmail.com)
- 2** Receive **CONFIRMATION OF ACCEPTANCE\*** and send your application file by mail  
\*please note, it may take up to 4 weeks
- 3** Receive **ACCEPTANCE PACKAGE**  
(by email only)
- 4** Complete your registration by **PAYING THE TOTAL FEES** and send **PROOF OF PAYMENT** to LRJJ  
deadline is stated on the invoice and is at least 60 days before the program starts
- 5** Receive **PAYMENT RECEIPT CONFIRMATION**  
(by email only)
- 6** Promptly contact the **CHINESE CONSULATE/EMBASSY** in your home country to inquire about the **list of documents required** to apply for the Entry Student X1 Visa
- 7** Receive **WELCOME PACKAGE & VISA SUPPORT DOCUMENTS** by email & mail  
45-60 days before the program starts
- 8** Apply for **ENTRY STUDENT (X1) VISA**  
Confirm **ARRIVAL DETAILS**

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## CONTACT LES ROCHES JIN JIANG

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### CAMPUS ADDRESS

Les Roches Jin Jiang International Hotel Management College  
100 Hai Si Road, Shanghai, 201418 P.R.China

### ENROLLMENT TEAM

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