

New process for international applicants to accept their Griffith University offer online

We are pleased to announce that Griffith University, in collaboration with StudyLink, will launch the new online Accept and Pay process for all international applications received through StudyLink portal. This will ensure Griffith applicants experience a seamless acceptance process, allowing them to accept their offers via the StudyLink portal using credit cards or by submitting proof of telegraphic transfers.

New Griffith Application Form

- There is an addition to the application form regarding Overseas Student Health Cover. On behalf of the applicant, agents are now able to provide information on the type of cover required at the time of submitting the application.
- The mandatory email address required under the prospect details within the online application form must be the **applicant's personal email address** (and not the agent's email address). This will be used by the applicant to login to the StudyLink portal to accept and pay for their offer.

New Online Acceptance Process

- On completion of successful University assessment, agents will receive an auto-notification by email with a confirmation of offer for their applicant. This notification will include a link to '**Generate New Password**', which is to be forwarded to the applicant, in order to login and accept their offer.
- Applicants will need to login to their StudyLink portal using their email address as their user name, and their newly generated password.
- Applicants can view their new Offer Letter, read and accept all the conditions of offer.
- On agreeing to the conditions, applicants can then accept their offer online via the 'Respond to Offer' page within the StudyLink portal. No paper Acceptance of Offer forms will be required.
- All outstanding documentation should be uploaded within StudyLink, and can be viewed by both the applicant and agent within their StudyLink portal.

New Online Payment Process

- On accepting the offer through StudyLink, applicants will be redirected to Western Union to make payment of their total deposit fees. Applicants will need to make full payment. Payment information will be pre-populated on the payment screen and will be based on the information provided in their letter of offer.

- Payment can be made through credit card or telegraphic transfer. Payments made through credit card will be processed immediately, with real time updates to the application status within StudyLink.
- Payment made through telegraphic transfer requires attachment of proof of payment. Telegraphic transfer payments may take up to 72 hours to appear on the applicant's record.
- On applicants accepting and paying their offer, agents will receive a notification advising of the availability of their applicant's CoE within the StudyLink portal.

Additional information on the changes is available within the StudyLink Resources section. Please refer to 'The new way to submit applications to Griffith – How to use StudyLink Connect, Accept and Pay user guide. Alternatively, you can contact your Regional Marketing Manager, or the international admissions or StudyLink Support contacts provided in the User guide for further assistance.

We are confident that this new initiative will provide a more efficient and streamlined acceptance process for both you and your applicants.