

Certificate of Acceptance for Studies (CAS) Questionnaire

Please complete this form in block capitals and return it as soon as possible to the address listed at the end of the form; you should do this even if you do not require a CAS.

Personal details

University of Southampton
ID Number:

.....

UCAS Number (if
applicable):

.....

Surname/Family Name:

.....

First/Given Name:

.....

Nationality:

.....

Passport Number:

.....

Passport Nation of Issue:

.....

If you have been awarded
a University of
Southampton Scholarship
please provide details.

Agent/representative
details (if appropriate)

Your University of Southampton Course *(please provide information on the University of Southampton course you have applied for)*

Name of your course:

Course start date:

Course end date:

**Have you made any payments towards
your tuition fees?**

Yes

☐

Please specify below

No

☐

Tuition fees paid: £

Accommodation fees paid: £

Do you require a visa to study in the UK?

Yes ☐

No ☐ Please specify reason below.

If you do not require a visa to study in the UK, please specify why:

You have a passport from an EEA country: ☐

You have Indefinite Leave to Remain: ☐

You will be on a Dependant Visa ☐

Other (please specify):

Please note that if you require a visa to study in the UK you must obtain the visa prior to the start of the course. You must obtain a visa specifically for the course you are commencing at this University. You will not be allowed to enrol on your planned course of study with a visa that was issued for previous study in the UK even if that visa expires after your new course at this University commences.

Previous visits to the UK

Have you ever studied in the UK before (including English language study)?

Yes ☐ Complete the table below.

No ☐

If you have studied in the UK, please can you list the details of all study undertaken (whether completed or not) in the table below including:

Secondary e.g. (e.g. A level/GCSE)

Undergraduate e.g. (e.g. Bachelors)

Postgraduate e.g. (e.g. Masters/PhD/PGDip)

English language study (e.g. pre-sessional English courses, intensive short courses, summer courses/schools.)

QCF/NQF, CEFR Level – Further Guidance:

If you are unsure as to your previous course(s) QCF/NQF, CEFR level, the institution at which you completed/attended your previous course(s) will be able to provide you with this information. For further information on the qualifications framework, please also see <http://ofqual.gov.uk/help-and-advice/comparing-qualifications/>

As a general guide:

- GCE A level = QCF/NQF Level 3
- Undergraduate Bachelors degrees = QCF/NQF Level 6
- Undergraduate Integrated Masters degrees (4 years) = QCF/NQF Level 7
- Postgraduate Taught Masters degrees (typically 1 year) = QCF/NQF Level 7
- Postgraduate Research degrees (e.g. MPhil, PhD) = QCF/NQF Level 8
- Summer courses: These can range in level, if you do not know the level of your Summer course please contact the previous UK institution to confirm this. If you believe that the course does not have a level we will require the previous UK institution to confirm this to us in writing.
- English language courses: typically = CEFR B2 or CEFR C1 **(your college will be able to confirm this.)**

Dates of Study		Name of course (e.g. BA Accounting)	QCF/NQF or CEFR Level of course Please do NOT leave this field blank or state N/A, Beginner, Intermediate or Advanced. A CEFR/QCF/NQF level which includes a number must be specified (even for short or summer courses.) Please see further guidance below for QCF/NQF Equivalencies)	Name of UK University or Institution.
From	To			

If you have undertaken a qualification, which has been awarded by a UK institution but was taught outside the UK please provide details below:

Only if you have previously studied in the UK, please state if you successfully passed your previous programme of study. If no please provide brief details below. Yes No

Only if you have studied in the UK previously, please state what Visa Type you were issued to complete your programme of study e.g. Tier 4

Failure to disclose information relating to previous UK study may result in the withdrawal of our sponsorship for your visa and termination of your place on the course.

Declaration Section

Have you ever been convicted of a criminal offence? Yes ☐ No ☐

If you have answered yes, please give details of any criminal convictions you have. This includes spent and unspent convictions. You should include driving offences. You should not include parking tickets

Conviction	Sentence	Country	Date of conviction	Is the conviction spent or unspent?

I confirm that the information that I have provided is correct. If you have included the details of an agent/representative then by signing this form you agree to the University corresponding with them.

Signature: _____

Date: _____

Checklist

- 1) You have signed your CAS Questionnaire. ☐
- 2) You have answered the Criminal Conviction Declaration section. ☐
- 3) If you have undertaken previous UK study, you have listed the level(s) of your previous study in the correct format as outlined in this document. If your course has no level you have included written confirmation of this from the previous UK institution.

Please ensure you have provided a **scanned** copy of the following document(s) before submitting your completed CAS Questionnaire (please **do not** post original documents to us.)

- 4) Photo-page of your passport
- 5) Your latest Offer Letter (for Visiting/Exchange, Postgraduate Taught or Postgraduate Research students only.
- 6) If you are in receipt of a University of Southampton scholarship, please provide a scanned copy of any documentation you have in relation to this

Please email a completed copy of this form together with any scanned copies of the documents outlined above to: cas.application@southampton.ac.uk

If you have any questions, please refer to our Frequently Asked Questions at <https://www.southampton.ac.uk/studentadmin/admissions/tier4-visas/cas-guidance-faqs.page>

If you cannot find the answer to your question, please contact us using the Enquiry Form linked to at the top of the FAQ page.