

## UNDERAGE STUDENT AGREEMENT

(To be completed by parents and the student if they nominate the University to be responsible for student's welfare arrangements whilst under 18)

### I understand that:

The Confirmation of Appropriate Accommodation/Welfare Arrangements Form/s (CAAW Form/s) identifies a nominated welfare period and I cannot attempt to enter Australia before the start date of that period and must leave Australia if the conditions of the CAAW form are breached and Swinburne advise they will no longer accept responsibility for me.

I must notify my arrival details in Melbourne to both my Care Provider Agency and Swinburne International Student Adviser - Under 18 (ISA-U18) as soon as they are confirmed. I must contact the Swinburne ISA (U18) as soon as possible, or within four days of arrival in Melbourne.

I must notify any change in the contact details of my parents or home country contact details appearing below (if different to my parents' contact details) to the Swinburne ISA (U18), within seven (7) days of becoming aware of the change.

I must reside in either on-campus accommodation at the Hawthorn campus' Residential College or Swinburne approved homestay accommodation until I turn 18 years of age. Exceptions to these accommodation arrangements will only be permitted in limited situations at the discretion of Swinburne University. I cannot change my accommodation arrangements unless it is first approved by my parents and Swinburne University.

During holiday periods I must continue to reside at my Swinburne University approved accommodation or, if permitted by my parent/legal custodian return home. I will not be able to travel within Australia unless accompanied by a Department of Home Affairs (DHA) approved relative and obtain permission from the ISA (U18). My relative will take full responsibility for my accommodation and welfare arrangements during such periods.

I must maintain regular contact with the Swinburne ISA (U18) failure to do so may lead to me being reported to DHA and such reporting is likely to lead to the cancellation of my student visa.

I must comply with the directions of Swinburne staff.

If Swinburne becomes dissatisfied with my accommodation and welfare arrangements for any reason including my failure to contact staff as requested, Swinburne may notify DHA that it is no longer able to be responsible for my accommodation and welfare and I will have to return home.

I give permission for Swinburne staff to communicate with my Care Provider Agency, my parents, government agencies, and other third parties as necessary whilst I am under the age of 18 on issues concerning my welfare, discipline and academic progress whilst studying at Swinburne University.

The International Student Adviser (Under 18's) contact details are – Swinburne University, Annie Peake, Ground Floor, AMDC Building, Room 106, 477 Burwood Rd, Hawthorn, Vic. 3122, Tel: +61 3 9214 4691, Email: [anniepeake@swin.edu.au](mailto:anniepeake@swin.edu.au)

### Signatures of Student and Parent/Legal Custodian

1. Student Name: .....

2. Home Country Address: .....

3. Home Country Phone Number/s: .....

4. In line with Swinburne University policies, I have engaged .....

as the care provider for the above mentioned student until either the course end date or the student turns 18 years of age and considered an adult under Australian Law

5. As requested, my choice of accommodation is – On-campus Residence / Homestay (cross which does not apply) and I have provided the application/receipt of payment as proof

6. Student Signature: ..... Student Email: ..... Date: .....

7. Parent/Legal Custodian Signature: ..... Email: ..... Date: .....