

# Under 18 Student Welfare and Accommodation Approval Form

International students under 18 years of age must enter into one of the two care options listed on our web site:

[www.rmit.edu.au/international/under18](http://www.rmit.edu.au/international/under18)

**Important:**

- Please use the relevant Option checklist to complete this form.
- A copy of this document must be returned to RMIT International with a completed Offer Response and Payment Advice Forms so that the eCoE and Confirmation of Accommodation and Welfare (CAAW) form can be issued.

Return the completed form to RMIT International or to your RMIT accredited representative.

**Email:** [ISunder18@rmit.edu.au](mailto:ISunder18@rmit.edu.au)

**Postal address:**

RMIT International  
GPO Box 2476  
Melbourne VIC 3001 Australia

**In Person:**

International desk at Info Corner  
Level 1, RMIT Building 22  
330 Swanston Street  
Melbourne VIC 3000 Australia

**Courier:**

RMIT International  
Level 1, RMIT Building 22  
330 Swanston Street  
Melbourne VIC 3000 Australia  
Tel. +61 3 9925 5156  
Fax: +61 3 9663 6925  
[www.rmit.edu.au/international](http://www.rmit.edu.au/international)  
RMIT University CRICOS Provider Code 00122A  
RMIT English Worldwide (REW)  
CRICOS Provider Code 01912G

## PART A: Student information

Student ID Number			
Date of Birth	<i>Day/month/year</i>	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Family Name			
Given Name			
Citizenship		Passport number	
Email		Telephone Number	
1st Program name		Commencement date	<i>Day/month/year</i>

## PART B: Parent or Legal guardian information

Full Name	<i>Father or Legal guardian</i>	Full Name	<i>Mother or Legal guardian</i>
Address:	<i>Number and street name</i>	Address:	<i>Number and street name</i>
	<i>City and suburb</i> <i>Postcode</i>		<i>City and suburb</i> <i>Postcode</i>
	<i>State</i> <i>Country</i>		<i>State</i> <i>Country</i>
Tel:		Tel:	
Email:		Email:	

- ☐ Certified copies of ID from both parents/custodian(s), which include a photo and signature such as a passport or driver's licence are attached.

Please specify your choice of Australian caregiver arrangements: (Tick one option only and complete the appropriate sections)

<input type="checkbox"/> <b>OPTION 1 - <u>Student residing with relative or a legal guardian who will be approved by DIBP.</u></b>	Complete PART C (Option 1) and PART E
<input type="checkbox"/> <b>OPTION 2 - <u>Student entering into welfare arrangements with an approved caregiver company.</u></b>	Complete PART C (Option 2) and PARTS D and E

Please specify duration of welfare arrangement from  
(Maximum of 14 days before the enrolment date of the 1st program)

<i>Day/month/year</i>	to	<i>Day/month/year</i>
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## PART C: Caregiver/Guardian information

### Option 1

Student residing with relative or a legal guardian who has already been approved by DIBP.

(Relative or Legal guardian is defined as parent or adoptive or step-parent, brother, sister, step-brother, step-sister, grandparent, step-grandparent, aunt, uncle, step-aunt, step-uncle, niece, nephew, step-niece or step-nephew.)

Family name

Given name

Address

Number and street name

City/Suburb

State

Postcode

Country

Contact details

Telephone

Mobile

Email

Note: It is the caregiver's responsibility to inform RMIT's Global Quality Regulation and Compliance Group of any changes to the approved/existing welfare arrangements.

Go to PART E

### Option 2

Student entering into welfare arrangements with an approved caregiver company.

Name of caregiver company

Go to PART D

## PART D: Student accommodation information

Please tick one accommodation only.

☐ Homestay approved by RMIT

☐ Approved Hostel

A copy of rental agreement/lease must be supplied

Name of Hostel

Go to PART E

## PART E: Declaration

### I understand and accept that:

- I. The care and accommodation arrangements approved on this form are for the period until the student turns 18 and cannot be changed without prior consent from RMIT's Global Quality Regulation and Compliance Group.
- II. Any alteration to arrangements will require a new approval process (including a new form signed by the parent/ legal guardian).
- III. RMIT will consider changes to care arrangements in the following circumstances:
- Failure on the part of the caregiver or accommodation provider to provide appropriate services (as determined by RMIT) to the student.
  - A parent arriving in Melbourne on a guardianship visa in order to resume care arrangements.
- IV. RMIT may insist on a change of care or accommodation arrangements in the following situations:
- Failure on the part of the caregiver or accommodation provider to provide appropriate services to the student.
  - Dishonest or inappropriate behaviour by the caregiver or accommodation provider.
- V. RMIT will withdraw the Confirmation of Accommodation and Welfare (CAAW) for the student if the student does not maintain the arrangements agreed upon in this form. Withdrawal of the CAAW may result in cancellation of the student visa.
- VI. The student must make contact with the RMIT under 18 co-ordinator to confirm their arrival within 5 days of arriving in Australia. Contact should be via [isunder18@mit.edu.au](mailto:isunder18@mit.edu.au)
- VII. I authorise RMIT to check my Child's visa Conditions and status using the Department of Immigration and Border Protection (DIBP) Visa Electronic Verification Online (VEVO) system.
- VIII. I give permission to RMIT to release information regarding the student's contact details, academic performance and results and attendance to the appointed welfare provider, to inform the welfare provider of their progress, and to the Australian Government to ensure that they are meeting their visa requirements.

Signature of father/  
legal guardian

Date

Day/Month/Year

Signature of mother/  
legal guardian

Date

Day/Month/Year

IX. In addition to declarations (I) to (VI) outlined above, I confirm that I accept the responsibility to act as welfare provider of the nominated student for the duration stated in PART B.

Name of nominated welfare  
provider representative

Signature of nominated welfare  
provider as named in PART C

Date

Day/Month/Year

### Privacy notice

RMIT International is collecting the information on this form to meet Australian Government legislation requirements regarding care arrangements for students under 18 years of age. This is authorised by the ESOS Act 2000 and required by Australian visa regulations. If this personal information about you is not provided to us, it may result in your visa not being granted or RMIT's Global Quality Regulation and Compliance Group being unable to provide you with the documents required for you to obtain a student visa.

RMIT's Global Quality Regulation and Compliance Group usually gives some or all of this information to other areas within RMIT University and related companies, the Australian Government and nominated welfare provider. RMIT's Global Quality Regulation and Compliance Group and its related entities will take reasonable steps to protect personal information about you from misuse, loss and from unauthorised access, modification and disclosure. You may contact RMIT's Global Quality Regulation and Compliance Group to request access to your personal information.