



Instructions:

- 1. Please complete ALL sections in this form using BLOCK LETTERS.
2. Enclose certified true copies of all supporting documents with this completed and signed application. All documents must be certified by a recognised authority, e.g. original issuing bodies, Commissioner of Oaths, registered Taylor's representative/agent or Taylor's staff members.
3. This application is the property of Taylor's. Supporting documentation will NOT be returned.
4. For international students, the application and complete set of documents must reach Taylor's at least eight (8) weeks before the commencement of programme to facilitate the student pass application process.

For office use only:

Student ID:

[Input field for Student ID]

Scholarships/Bursary Discount Code:

[Input field for Scholarships/Bursary Discount Code]

Appointed Representative's Stamp/ Counselor's Name:



Section A: PERSONAL DETAILS

Title: [Radio buttons for Mr, Mrs, Ms, Miss] Gender: [Radio buttons for Male, Female] Date of birth: [Input field DD / MM / YYYY]

Full name: (as per NRIC/passport) [Input field]

Family name/surname: [Input field]

NRIC / Passport no.: [Input field] Marital status: [Radio buttons for Single, Married, Others] [Input field]

Are you the first in your family to enter higher education? [Radio buttons for Yes, No]

For Malaysians only: [Radio button for Malaysian] Ethnicity: [Radio buttons for Malay, Chinese, Indian, Others] Religion: [Input field]

For international students only: Do you hold a valid Malaysian visa/pass? [Radio buttons for Yes, No] Nationality: [Input field] Nearest embassy for SEV: [Input field] Visa/Pass expiry date: [Input field DD / MM / YYYY] Passport expiry date: [Input field DD / MM / YYYY]

Home Phone: [Grid of input boxes] Mobile: [Grid of input boxes]

Email: [Grid of input boxes]

Correspondence address: (address for the University to post/mail all correspondence) [Grid of input boxes]

Town/City: [Grid of input boxes] Postcode: [Grid of input boxes]

State: [Grid of input boxes] Country: [Grid of input boxes]

Permanent home address: (if different from above and should not be the same as your agent) [Grid of input boxes]

Town/City: [Grid of input boxes] Postcode: [Grid of input boxes]

State: [Grid of input boxes] Country: [Grid of input boxes]

Emergency contact: Name: [Input field] Mobile: [Input field] Relationship: [Input field] Email: [Input field]

## Section B: PROGRAMME PREFERENCES

Intake Month:

Intake Year:

Please state the programme(s) you would like to study:

(Refer to the prospectus or Taylor's website for the list of programmes offered)

Primary Major:  
(e.g. Bachelor of Business)

Specialisation:  
(e.g. Business Administration)

Please select and state your choice of complementary study:

One (1) Extension

**One (1) Minor**

Second Major

Extension and Minor

**Two (2) Extensions**

Two (2) Minors

First Extension:

Second Extension:

First Minor:

**Second Minor:**

Second Major:

Are you applying for Credit Transfer?  Yes  No

(If yes, you must submit the completed application form for Module Exemption/Credit Transfer including relevant documents.)

For Post-Graduate applicants ONLY:

Are you applying under Recognition of Prior Learning?  Yes  No

Kindly select the mode of study.  Full Time  Part Time

\*For Masters in Communication applicants ONLY:

Kindly select the mode of study.

Mixed Mode  Course Mode

## Section C: ACADEMIC QUALIFICATIONS

A certified true copy or original transcript of all official results (including the grading scheme) must be attached to this application.

Please provide certified English translated copies if the qualifications are in languages other than English.

### Secondary or Year 12 Studies (SPM, STPM, Pre-U or Equivalent)

Name of Qualification	Name and State / Country of School	Date Commenced & Completed	Results Release Date (If currently awaiting results)
e.g. SPM / O-Level Year 12: STPM / A-Levels / Pre-U	e.g. Taylor's International School, Selangor, Malaysia Taylor's College Subang Campus, Selangor, Malaysia	e.g. Jan 2013 - Nov 2017	e.g. 25 Feb 2018
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Tertiary Studies (Diploma or Degree)

Name of Qualification	Name and State / Country of School	Date Commenced & Completed	Results Release Date (If currently awaiting results)
e.g. Diploma of Information Technology	e.g. RMIT University, Australia	e.g. Mar 2016 - Dec 2017	e.g. 12 Mar 2018
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Section D: ENGLISH LANGUAGE PROFICIENCY

All applicants must meet Taylor's English Language proficiency requirement of the chosen programme and attach your certified true copy of English proficiency results to this application. Please note that applicants who have not satisfied a minimum requirement in English will be required to take an English Test.

Have you taken an English Proficiency Test within the last 12 months?  Yes  No

IELTS  TOEFL  Others (please specify)  Score  Date of Test

## Section E: SCHOLARSHIP / SPONSORSHIP

How will your programme be financed?  Self  Organisation / Government Sponsored

If sponsored, name of the external organisation

(Please provide a copy of the scholarship / sponsorship offer letter with this application)

Are you applying for a Taylor's Scholarship or Bursary?  Yes  No

Kindly refer to [www.taylors.edu.my](http://www.taylors.edu.my) for more information on the scholarship application.

## Section F: SPECIAL CONDITION

Do you have a disability, impairment or long-term medical condition which may affect your studies?  Yes  No

If yes, please provide the relevant medical documentation with this application which will enable us to provide reasonable adjustments to support you in your studies. Disclosure of this information is treated confidentially and will not be used to disadvantage you. The Counselling & Psychological Services Centre (CPSC) at Taylor's may contact you to discuss the support, equipment and facilities available that may assist you.

## Section G: DECLARATION AND SIGNATURE

### Applicant

I declare that all information provided by me in this form, including those information given in all other documents provided, is true and accurate. I acknowledge that Taylor's reserves the right to amend or reverse any decision regarding admission that's made on the basis of incorrect, incomplete, fraudulent information or non-attainment of minimum entry requirements, including pre-requisite results to enrol into a programme.

I consent to the processing of my personal data (including sensitive personal data as defined in the Personal Data Protection Act 2010) by Taylor's to assess my application, create an enrolment record on the student database, undertake statistical analysis, and meet statutory reporting requirements. It will be accessed strictly for these purposes only and disclosed to the government agencies when required. I also warrant that I have obtained all necessary consent from the third parties where I have provided their personal data as part of my application.

I authorise Taylor's to verify my academic records from previous institutions or my work experience from past employers.

If tuition fees are paid by an organisation or my parents ("Sponsor"), I authorise Taylor's to release my fees and academic progress information to my parents and the sponsor upon request.

I agree to abide by the statuses, regulation and policies of Taylor's at all times. I have read and understood the above conditions and agree to fully accept them.

Name:  
(as per NRIC/passport)

(Signature of applicant)

(Date)

### Parent / Guardian

I consent to the processing of my personal data and applicant's personal data in accordance to the Personal Data Protection Act 2010. I hereby apply for his/her admission at Taylor's and undertake to pay the full fees of this programme until complete.

I hereby agree to pay all the fees due on the dates stipulated by Taylor's, failing which Taylor's reserves the right to bar my child/ward from attending classes including termination of study.

If tuition fees are paid by an organisation ("Sponsor"), I authorise Taylor's to release the applicant's fees and academic progress information to the sponsor upon request.

Name:  
(as per NRIC/passport)

Occupation:

NRIC/Passport No.:

Relationship:

(if different from permanent home address stated in Page 1)  
Address:

City:  
State:

Postcode:  
Country:

Home Phone:

Mobile:

Email:

(Signature of Parent / Guardian)

(Date)

## PAYMENT OPTIONS

### 1. Direct bank-in: Payable to "TAYLOR'S UNIVERSITY SDN BHD"

- A. OCBC Bank (Malaysia) Berhad (Account No: 701-130855-6)
- B. AmBank Berhad (Account No: 256-201-2000278)

### 2. Over the Counter:

Mode of Payment: Cash or Crossed Cheque/Bankdraft- Payable to "TAYLOR'S UNIVERSITY SDN BHD"

### 3. Telegraphic Transfer (for international applicants):

Payable to "TAYLOR'S UNIVERSITY SDN BHD"  
OCBC Bank (Malaysia) Berhad  
Account No: (701-130855-6)  
Bank Address: Ground Floor, KL Main Branch,  
Jalan Tun Perak, 50050 Kuala Lumpur, Malaysia.  
Swift Code: OCBCMYKLXXX

#### Important notes:

On the transaction slip, please ensure to write:

- Student's name
- NRIC/Passport number
- Programme name
- ID number
- Contact number

Email : [applications@taylors.edu.my](mailto:applications@taylors.edu.my)

Website : [www.taylors.edu.my](http://www.taylors.edu.my)