

# UC COLLEGE INTERNATIONAL APPLICATION FORM

Please complete this form if you are an international student applying to UC College or the University of Canberra.  
Please use CAPITAL BLOCK letters and tick the relevant boxes. Submission details are found on page 4.

## PERSONAL DETAILS

Have you previously applied to UC College or the University of Canberra? ☐ Yes ☐ No  
(Please tick relevant box)

If yes, please provide your previous ID (if known)

Are you currently studying at another institution in Australia? ☐ Yes ☐ No

If yes, name of institution

Preferred Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Dr ☐ Other

Gender ☐ Male ☐ Female ☐ Indeterminate/ Unspecified/ Intersex

Family Name  Date of Birth  /  /

Previous Family Name

Given Names

Country of Birth  Citizenship (as per passport)

Visa Type ☐ Student ☐ Diplomat ☐ Dependent ☐ Other

If you wish to apply for a Diplomatic tuition fee concession you must supply copies of your Diplomatic passport and visa grant notice.

Do you have an agent acting on your behalf? ☐ Yes ☐ No  
(If yes, please provide your agent details on page 2)

Which country are you applying from?

## PERSONAL CONTACT DETAILS

### Mailing Address

Address

City

Country

Postcode

Telephone (AH)

Cell phone/Mobile

### Residential Overseas Address

Address

City

Country

Postcode

Telephone (BH)

Email

## UNIVERSITY OF CANBERRA COLLEGE (UC COLLEGE)

Use this option to indicate that you wish to study a pathway at UC College. For information of courses offered at UC College

visit [www.canberra.edu.au/college](http://www.canberra.edu.au/college)

	UC College Course Code	Course Name	Term 1/ Sem 1	Term 2/ Sem 2	Term 3	Year
1						
2						
3						

## UNIVERSITY OF CANBERRA COURSE PREFERENCE

Please visit the University of Canberra website [www.canberra.edu.au/future-students/courses/find-a-course](http://www.canberra.edu.au/future-students/courses/find-a-course) for correct course names and codes. You must nominate a campus (e.g. Canberra, Sydney, Melbourne, Brisbane).

	Course Code	Campus	Course Name	Sem 1	Winter	Sem 2	Year
1							
2							
3							

## AGENT DETAILS

Agent Name

Country

Address

Postcode

Telephone (AH)

City

Telephone (BH)

Email

## ARE YOU RECEIVING ANY FINANCIAL AID OR SPONSORSHIP?

☐ Yes

☐ No

Name of sponsor

(If yes, attach a copy of your financial aid/sponsorship letter if available)

## CREDIT TRANSFER

If you have already completed some tertiary level studies in a relevant area you may be eligible for credit towards your course. Do you wish to be considered for credit? For more information on credit eligibility visit [www.canberra.edu.au/future-students/credit](http://www.canberra.edu.au/future-students/credit)

☐ Yes

☐ No

Name of institution

The University of Canberra has pre-approved credit arrangements with Australian and overseas institutions.

For a full list of credit arrangements visit [www.canberra.edu.au/future-students/credit/browse](http://www.canberra.edu.au/future-students/credit/browse)

Are you seeking credit through a formal credit arrangement?

☐ Yes

☐ No

Credit reference code

*The credit reference code can be found on the individual credit arrangement webpage by searching UC's credit database [www.canberra.edu.au/future-students/credit/browse](http://www.canberra.edu.au/future-students/credit/browse)*

## ENGLISH LANGUAGE PROFICIENCY

You must provide proof of English proficiency as per the individual course requirements. Please visit <http://www.canberra.edu.au/future-students/applications/apply-now/coursework-english-proficiency-requirements> for details.

Have you attached evidence of your English language proficiency?

☐ Yes ☐ No

If English language requirement is not met, would you like to be considered for the University's English Language Intensive Course for Overseas Students (ELICOS)?

☐ Yes ☐ No

You must provide evidence of your current English language proficiency level to be assessed for ELICOS study. You do not need to provide proof of English language proficiency if you have academic qualifications from certain countries. Please refer to our Admissions Policy at [https://guard.canberra.edu.au/policy/policy.php?pol\\_id=3168](https://guard.canberra.edu.au/policy/policy.php?pol_id=3168)

## WHO CAN VERIFY YOUR DOCUMENTS?

- A UC College or Navitas representative
- Registered agent
- Notary public
- Academic registrar of the institution that issued the transcript
- Justice of the Peace
- Commissioner of oaths/declarations
- An official of an Australian overseas diplomatic mission

## QUALIFICATIONS

List ALL of your educational qualifications, both completed and incomplete. You must supply properly verified or original documentation of all your academic transcripts. If more space is required please provide details on an attachment.

### High School, Year 12 Studies or Secondary Studies

Year/s of Study	Level of Study/ Qualification	Name of Institution	Country	Language of instruction	Complete (Yes/No)

### Post-Secondary Studies

Year/s of Study	Level of Study/ Qualification	Name of Institution	Country	Language of instruction	Complete (Yes/No)

### Employment

If you are using work experience as an entry qualification, you must supply a current CV **and** statements of employment from your employer/s. Your statements of employment should indicate your job title, job roles and duration of employment.

Year/s of employment	Name of Employer	Position and Type of Work

**Please read the Privacy Statement and Declaration before signing the application.**

## PRIVACY STATEMENT

You are entitled to protection of the personal information you provide to the University of Canberra (UC) under the Information Privacy Act 2014. This means that any personal information we collect about you is treated according to the law and applicable policy. We may disclose your personal information for the purposes of meeting our obligations as imposed by Government regulation, the requirements for normal operation of the University, or where otherwise required or permitted by law.

We disclose some personal information we hold to other parties. For example, if your studies involve an organisation related to the University, such as the University of Canberra College, a third party provider or an external research or teaching centre, your personal information may be disclosed to that organisation.

We may also disclose your personal information to overseas organisations or regulators. For example, if your studies involve an overseas organisation related to the University, your personal information may be disclosed to them. See UC's Privacy Policy (available at [www.canberra.edu.au/privacy](http://www.canberra.edu.au/privacy)) for more information.

We have a range of IT, procedural and contractual safeguards in place to protect your personal information. If we do not disclose your personal information, we may be unable to complete your admission, enrolment or course completion processes.

By signing below, you consent to UC using and disclosing your personal information as described above and in UC's Privacy Policy. For more information, please call UC's Privacy Contact Officer on 02 6201 5111 or email at [privacy@canberra.edu.au](mailto:privacy@canberra.edu.au)

## DECLARATION

I authorise University of Canberra (UC) and University of Canberra College (UC College) to supply any relevant official UC and UC College records to educational institutions to which I am seeking admission and to government agencies and other Australian University bodies. If my fees are being paid by a sponsoring organisation, I consent to UC and UC College liaising with that organisation regarding my academic progress. I understand that information supplied by me to UC and UC College may be made available to Australian Commonwealth and State government agencies in accordance with the University's obligations under the ESOS Act 2000 and the National Code, available from <https://internationaleducation.gov.au/Pages/default.aspx>.

These obligations include the requirement to advise the appropriate Commonwealth Department of changes to my enrolment and any breach of my student visa conditions relating to my attendance or academic progress.

I understand that I will be required to comply with all student visa regulations imposed by the Australian Government's Department of Immigration and Border Protection and confirm that I am a Genuine Temporary Entrant and Genuine Students for the purposes of study in Australia and subsequent student visa application. I understand that the University may assess my application in relation to this requirements and may withdraw an offer of admissions at any time, including where the University considers that any information that I have provided is not complete or correct.

I accept liability for payment of all fees as explained in the University of Canberra International Student Fee Policy ([https://guard.canberra.edu.au/policy/policy.php?pol\\_id=2929](https://guard.canberra.edu.au/policy/policy.php?pol_id=2929)), and confirm that I am aware of the cost of living in Australia and I am able to meet these costs should an offer of admission be issued.

I am aware that submission of an incomplete application may significantly delay consideration of my application. I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of enrolment. I give permission to UC and UC College to obtain official records from any educational institution attended by me. If my application is successful, I authorise UC and UC College to provide my name, address and course name to the relevant on-campus student associations.

If any information is discovered to be untrue or misleading in any respect, I consent to UC and UC College collecting, storing and disclosing this information to Universities Australia, any of its member institutions, the Australasian Conference of Tertiary Admissions Centres, and any other relevant examining authority.

I authorise UC and UC College to obtain further information with respect to my application and, if necessary, seek academic information or transcripts from Australian educational institutions. I understand that UC and UC College are not responsible if any educational body / institution does not supply these records. I understand that the results of the search will be made available to me on request and that an audit of this authority may also be undertaken.

**I declare that the information I have supplied on this form is, to the best of my understanding and belief, complete and correct.**

Please select the checkbox to record your declaration

☐

Date  /  /

## SEND YOUR APPLICATION TO

E [pathways@canberra.edu.au](mailto:pathways@canberra.edu.au)

OR

UC College Admissions Office, LPO Box 5066,

University of Canberra, ACT Australia 2617

T +61 2 6201 2961



**UNIVERSITY OF  
CANBERRA**

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